

2021 SOLDIER HOLLOW CLASSIC SHEEPDOG CHAMPIONSHIP & FESTIVAL  
FOOD AND BEVERAGE (F&B) VENDOR APPLICATION, RULES & POLICIES  
EVENT REFERRAL AND REBATE FORM

Thank you for your interest in becoming a vendor, or returning as a vendor, at the Soldier Hollow Classic Sheepdog Championship & Festival (Event) on September 3 through September 6, 2021.

\_\_\_\_\_ (Vendor Name), in exchange for the opportunity to sell food and/or beverages at the Soldier Hollow Classic Sheepdog Championship (Event) on September 3 through September 6, 2021, and upon acceptance and notification from the Event Committee, enters into this agreement with Soldier Hollow Nordic Center (SHNC).

The complete and signed application must be returned to the Event Committee c/o Judy Klautt by email or US Mail as soon as you know, and before June 15, 2021. Email to [jklautt@uolf.org](mailto:jklautt@uolf.org) or mail: SHNC – Soldier Hollow Classic, c/o Judy Klautt, PO Box 2002, Midway, UT 84049. Thank you!

You will receive, before June 15, 2021 either an email with regrets, or an email with an invoice indicating vendor acceptance. The initial payment must be made by you on or before June 30, 2021.

1. F&B Vendor Performance

F&B Vendor agrees to operate in the area provided by SHNC which complies with all state and local regulations and health codes and the following conditions:

- a. Vendor's Food and/or Beverage will represent the following category and/or signature/exclusive products:

\_\_\_\_\_

- b. Vendor's specific event menu and pricing (all food and beverage) is attached to this document.

1. Required for each application to be reviewed.

c. Category Exclusivity

1. On or before June 15, vendors will be notified of the list of existing exclusive products, with historic vendors honored at the time of this agreement.
2. At the signing of this agreement, category exclusivity is reserved for the following category or signature product – item listed first.
3. Vendor may not produce or sell foods falling under this category or signature product, unless listed above under item 1. a. as items Vendor may sell.
4. SHNC may add or remove items to the list of exclusive items through August 15, 2021 through written notice to Vendor and Vendor also may not sell items falling under those added categories or signature products. After August 15, no additional items will be added to reserved product categories and vendors may sell any item(s) not falling under one of the exclusive product categories or signature products in addition to items within their categories.
5. Vendors are encouraged to contact the Event Committee through Judy Klautt at [jklautt@uolf.org](mailto:jklautt@uolf.org) to clarify any questions they have as to individual products that may be in question. Final interpretation as to what constitutes exclusivity in regards to this agreement is at the sole discretion of the Event Director.
6. Vendors who feel that their category exclusivity is being infringed upon should appeal their concern directly to the Event Director and all parties agree by signing this agreement that this decision is final and binding in this regard. Categories or signature products reserved at the signing of this agreement:

- a. Smoothies

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- b. Korean Rice Bowls
- c. BBQ smoked pork sandwiches and spare ribs
- d. Greek Category – Gyros, Lamb Roast & Lamb BBQ Dinner
- e. Lamb Burgers
- f. Burritos, Enchiladas
- g. Navajo Tacos
- h. Flavored Lemonade
- i. Roasted corn on the cob, loaded ribbon fries, baked potatoes
- j. Gourmet Sandwich Melts (tbd)
- k. Kettle corn
- l. Dippin Dots
- m. Shaved Ice Beverages
- n. Wood Fired Pizza
- o. Beef Hamburgers, Beef Cheeseburgers, Funnel Cakes
- p. Bratwurst, Cotton Candy and Soft Serve Ice Cream

d. Meal vendors (not beverage, snack or dessert vendors) agree to offer at least one menu item that contains Utah grown American lamb (absolutely no imported lamb). TBD by event committee if this is required for all vendors as of 4/24/14.

e. Meal vendor agrees to offer at least one "kid's meal" which will retail for \$5.00 or less (kid's size entree, side and drink).

f. Vendor agrees to run a friendly, clean, well run food booth, utilizing quality ingredients and meeting all Wasatch County requirements (see below), for all four days/and duration of the event.

g. These items open to all vendors: regular french fries, hot dogs, breakfast foods, coffee and tea, plastic bottled water, canned or plastic bottled soda. NO BEVERAGES IN GLASS BOTTLES PLEASE. Thank you!

h. All F&B vendors may sell any water or soda beverages of their choice. No 12oz. beverage will be sold for less than \$1.00.

NOTE: subject to soft drink sponsorships which might restrict beverages to Coke Products. In that case vendor will be notified prior to August 15, 2021.

2. Wasatch County Temporary Health Permit for Temporary Food and Beverage Vendor

Vendor agrees to make application at least 30 days before the event and in a timely manner with Wasatch County for a Temporary Health Permit for Temporary Food and Beverage Vendors and to comply with all Wasatch County Health Department requirements at:

[www.wasatchcountyhd.org/Programs/EnvironmentalHealth/FoodService/TemporaryFoodEvents.aspx](http://www.wasatchcountyhd.org/Programs/EnvironmentalHealth/FoodService/TemporaryFoodEvents.aspx)

3. Sales Tax collection, reporting, agreement of vendor rules

a. Each vendor is responsible for collecting all applicable sales tax and properly forwarding that tax to the Utah State Tax Commission.

b. Vendors agree to abide by the laws of the State of Utah and Wasatch County and additionally agree to abide by these and any other vendor rules posted or otherwise communicated by the Vendor Courtyard Directors, Event Director or Event Committee at any time during the event.

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4. F&B Vendor Check In and Setup

- a. Vendors are required to check in either on Thursday, September 2 from 4 p.m. to 7 p.m. or Friday, September 3 from 7:30 a.m. to 9:00 a.m.
- b. You may not check in or set up outside of these hours. No exceptions please.
- c. F&B Vendors who fail to check in, setup and participate during all documented times are subject to 100% of their vendor fees being forfeited and may not be allowed to participate in the event, subject to the Event Director and Vendor Court Directors.

5. F&B Vendor Hours of Operation – there are no exceptions to these hours of operation

- a. Friday: 11:30 a.m. – 5:00 – 6:00 p.m. Vendor agrees to have all F&B available and be open for service for this time period minimally, or when the Vendor Court Directors notify the vendors.
- b. Saturday, Sunday and Monday: 10:30 a.m. to 5:00 – 6:00 p.m. Vendor agrees to have all F&B available and be open for service for this time period minimally, or when the Vendor Court Directors notify the vendors.
- c. All days: Vendors are encouraged to offer breakfast items and may operate earlier and later at their option.
  - Please let us know if you will be offering breakfast, menu items and the hours you propose. Thank you!
  - \_\_\_\_\_

6. Booth Staffing

Failure to staff a booth for all four days and for the required hours of operation may result in the vendor booth being closed and removed for the remainder of the event and 100% of vendor's fees being forfeited.

7. F&B Vendor Waste Water

Vendor agrees to comply with the following. All waste water to be emptied in the site approved at the venue and not dumped on open ground. The waste water drain is located in front of the Maintenance Building near the refrigerated trailer.

8. F&B Vendor Clean Up – Daily and Post Event

- a. Vendor agrees to thoroughly clean the space occupied and surrounding area, during each event day and at the end of each event day, removing all packaging and garbage to the dumpster provided.
- b. Vendor agrees to thoroughly clean the space occupied and surrounding area, at the end of the event and before Tuesday, September 7, 2021.
- c. Cleanup includes pick-up of all litter within 20 feet of vendor's booth and emptying the garbage can(s) provided by SHNC in the event dumpster. It also includes cleanup of all cardboard, food items and debris or left over product in the refrigerated trailer.
- d. If either area is not cleared of all trash and vendor debris or equipment daily and/or post event, vendor agrees to pay SHNC a clean-up fee of an additional \$100.00 per hour (one hour minimum fee) and will not be eligible for the Timely Payment Commission Discount described below in 14.e.

9. F&B Vendor Motorized Vehicle Access

- a. All access is subject to the guidance of the Courtyard Directors.
- b. Vendors agree that all motorized vehicle deliveries in the event area will be made prior to 10 a.m. and that once the event opens that said deliveries will be at walking speed with a person (spotter) on foot walking in advance and behind of all vehicle movement while in public event areas.
- c. After 10 a.m. through the close of the event (about 5 - 6 p.m.) vehicles may deliver food to the Maintenance building area but from that area deliveries must be made by hand using vendor supplied carts or dollies, or one of the event supplied garden wagons.

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- d. Emergency motorized vehicle deliveries between 10 a.m. and 5 - 6 p.m. may be made by contacting the Courtyard Director who at their discretion may approve the delivery. In that case, an event spotter will be provided to accompany the vehicle in and out of public areas.

10. Vendor Entry and Parking Passes

- a. Vendors will be allocated sufficient entry and parking passes or wristbands to staff their event during Setup/Checkin. Additional items can be obtained upon request from Vendor Court Directors at their discretion.
- b. Vendors agree to use official vendor entrance only, currently using the asphalt past the maintenance shop and into the courtyard area, as directed by Vendor Court Directors.

11. Vendor Parking Lot

Vendor Parking during the designated timeframe, is located in the gravel lot, adjacent to the asphalt handicap lot by the spectator / maintenance shop entrance. Vendors arriving after the designated parking hours will park in the main parking area.

12. Venue Rules

Please initial, vendor agrees to comply with the following:

- a. \_\_\_\_\_ (initial) Smoking, e-cigarettes or vaping of any kind is not allowed anywhere on the Event venue / inside Wasatch Mountain State Park.
- b. \_\_\_\_\_ (initial) Camping is not allowed inside the festival area or by the vendor booths/tents/trailers.
- c. \_\_\_\_\_ (initial) Camping reservations can be requested and managed for the State Park Group Pavilion through this application only.
- d. \_\_\_\_\_ (initial) Garbage. The area in and around your booth(s) will be kept clear of garbage and litter by the vendor during the day, at the end of each day, and at the end of the event. Garbage cans provided by SHNC but must be emptied by the vendor as they fill at all times. Dumpsters are provided for your use by the Maintenance Building. Failure to follow this rule on a daily basis will incur charges as described in Item 8 above.

13. F&B VENDOR SITE INFORMATION REQUIRED. Please complete all information – thank you!

- a. \_\_\_\_\_ Vendor will bring their own: \_\_\_\_\_ trailer \_\_\_\_\_ booth \_\_\_\_\_ tent \_\_\_\_\_ additional required vehicle  
Please enter definition of and entire square footage required for your food or beverage service, maximum allowed unless LOC clearance provided to you: one Trailer, Booth or Tent – width and depth please. If you have more than one vehicle/trailer/booth required for your services, please define all below – thank you!

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**NOTE: Personal tents and booths require the rental from the event of a minimum of 4x55 gallon h20 barrels or cement blocks TBD (for 10' x 10' tent) for tie downs, @ \$price TBD as of 4/24/14, barrel or cement block. Additional fees apply.**

- b. \_\_\_\_\_ Vendor requires Event supplied 10' by 10' Kiosk  
\$100.00 fee per kiosk for rental, setup and take down. Limited number, please email Judy Klautt, [jklautt@uolf.org](mailto:jklautt@uolf.org) first if you have not had a kiosk in the past.

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- c. \_\_\_\_ If you are working on the ground (in a tent, booth or SHNC kiosk), Wasatch County requires a solid surface (tarp suggested) on the ground.  
This tarp or flooring is not supplied by SHNC. Please be sure to bring and remove at the end of the event, your own tarp or plywood sheets.
- d. \_\_\_\_ Please enter an estimated number of bags of ice you will purchase.  
\$5.00 (final price subject to vendor price as of 4/24/14) per large bag (freezer covered in base fee). Number of bags of ice purchased are recorded at the event and invoiced post event.
- e. \_\_\_\_ Power – Please enter the number of light use connections (cash registers, limited low amp use) you require.  
\$10.00 each connection.  
Reservation and complete needs required below. Actual hook up schedule with and completed by SHNC / UOLF staff only, no exceptions.
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- f. \_\_\_\_ Power – Please enter the number of 110 volt dedicated 20 amp circuits (warmers, trailers, etc.) you require.  
\$30.00 each connection.  
Reservation and complete needs required below. Actual hook up scheduled with and completed by SHNC / UOLF staff only, no exceptions.
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- g. \_\_\_\_ Power – Please enter the number of 220 volt circuits you require.  
\$60.00 each connection.  
Subject to availability.  
Reservation and complete needs required below. Actual hook up scheduled with and completed by SHNC / UOLF staff only, no exceptions.
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14. Compensation to the event:

- a. \$150.00 Set Up Fee: Each F&B vendor will pay a non-refundable F&B vendor setup fee of \$150.00, due and paid by check along with signed agreement, on or before June 15, 2021.
- b. \$100.00 Kiosk Fee: For those using Event provided hard sided Kiosks (subject to availability / advanced reservation only). \$100.00 fee for each Kiosk used to cover the cost of labor to build, clean, tear down, store and maintain the kiosks. You do not have to use the kiosks, but replacements must be approved by Event Director or Event Committee.
- c. \$TBD water barrels or cement blocks: Amount dependent on your individual setup.
- d. Initial: \_\_\_\_ Employee/Staff Food Vouchers – initial if you agree to participate.

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1. Valid for Food/Snacks/Frozen items only, not valid for water or soda (provided to employees and staff by Soldier Hollow Nordic Center)
2. Maximum allowance (sale) and reimbursement per voucher is \$12.00
3. Vouchers will be treated as a normal sale and included in your daily gross sales tapes/reports.
4. Vouchers must have a receipt attached OR the item(s) sold and exact sales amount written on each one in order to be accepted for reimbursement of that amount. No exceptions please.
5. Before leaving the event each day, Vendor agrees to give all redeemed food vouchers, with either a receipt or item sold and sales amount written on the voucher, to the Vendor Court Directors along with your daily Gross Sales transaction tape. If the sales receipt is not attached, or items purchased and cost is not written on the voucher, or the vouchers are not received daily, the vouchers will be considered invalid and no reimbursement will be provided to vendor for these vouchers.
6. The amount for food vouchers received daily, properly documented and in compliance with these rules, up to \$12.00 per voucher, will be deducted from your final invoice.

- e. Initial: \_\_\_\_\_ Total Gross Sales. Vendor agrees to use a cash register or like piece of equipment which produces a separate and daily running tape total of GROSS SALES (cash, check and credit card). Daily and/or before leaving the event on Monday, September 6, 2021 at 6pm MST, Vendor agrees to have and submit their by day running tape total of GROSS SALES for the four event days to the Vendor Court Director.

**NOTE: If you cannot comply with this 2021 rule, please notify Judy Klautt, Event Director, by email. The email must contain details supporting what you will do to provide all daily Gross Sales information for consideration of the Local Organizing Committee as requested above, prior to being accepted as an F&B vendor for the 2021 Soldier Hollow Classic.**

- f. Initial: \_\_\_\_\_ 20% Sales Commission: Vendor agrees to pay SHNC 20% of their total gross sales receipts for all products sold at the event.
- g. Initial: \_\_\_\_\_ Final Billing: The Event will send an invoice to each F&B vendor by September 15, 2021 listing final fees, commission due, and any deduction for food vouchers based on compliance with voucher rules in item c. Vouchers above, up to \$12.00 per voucher. Payment in full is due or postmarked on or before September 24, 2021.
- h. Initial: \_\_\_\_\_ Timely Payment Commission Discount: In the event vendor commission payment is received or postmarked by September 24, 2021, and payment clears vendor card or bank on first submission, the vendor may deduct 5% of their total gross sales from their payment as a timely payment discount, making the amount due 15% of total gross sales plus any additional fees (cleaning, ice, etc.). If you fail to properly clean your site or to be open during hours agreed to in this agreement, you will not have the opportunity for this discount.
- i. Initial: \_\_\_\_\_ In the Event of Dispute: In the event legal action is needed for SHNC to collect full funds due SHNC under this agreement, vendor agrees to pay all reasonable court costs and legal fees accumulated by SHNC in collecting said funds.

15. Additional complimentary service information for F&B Vendors:

- a. SHNC agrees to provide a refrigerated trailer for use by all vendors (covered in base fee)
- b. SHNC agrees to provide a freezer trailer with ice for purchase for use by all vendors
- c. SHNC agrees to provide garden wagons for delivery purposes first come first served

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16. Resolution of conflict

The vendor agrees to abide by the rules of this agreement, all posted rules, and by all rules and directions communicated by the Vendor Courtyard Directors, Event Director or Event Committee. The vendor agrees that failure to abide by said rules and or directions is a violation of this agreement and in such case the vendor will at the direction of the Vendor Courtyard Directors, Event Director or Event Committee leave the Venue and will in such case forfeit all vendor fees paid to the Event. If the vendor feels that said actions were unfair or wrong in any manner, the vendor agrees that their only and sole recourse is to file claim in local small claims court and that in such case the maximum restitution to which they might be entitled is the vendor fee they paid to the Event, or a prorated portion of that fee should they be asked to leave the Event after the Event has started.

17. Cancellation Policy – Cancellations made from June 16 through August 15 will be subject to a 40% cancellation fee. Cancellations made after August 15 forfeit all fees paid.

In consideration of acceptance as a vendor at the Event, I agree that I am solely responsible for all costs incurred for any and all damage done to livestock, property or persons, caused by either myself or by employees or persons acting directly or indirectly at my direction while at Soldier Hollow Nordic Center (grounds administered by the Utah Athletic Foundation / Utah Olympic Legacy Foundation, Soldier Hollow Nordic Center, The State of Utah Department of Parks and Recreation or by Wasatch Mountain State Park).

I further agree to promptly pay fair and reasonable restitution for such damages. I realize that by attending the Event that I am attending an event with dangers both known and unknown including but not limited to potential damages due to weather, spectators, competitors, facilities, staff, terrain, dogs and livestock.

I expressly agree to hold harmless and not liable for said damages the following parties: The State of Utah Department of Parks and Recreation, Soldier Hollow Nordic Center, Utah Athletic Foundation / Utah Olympic Legacy Foundation, Wasatch Mountain State Park and its' owners and officers, the Utah Stockdog Club, Utah Wool Growers Association, and owners, sponsors and advertisers of the Event. I agree to abide by the above event policies and all other policies imposed by the Event and its' officers and owners.

I grant Event permission to use images of me and my booth taken at the event to be used in promotion of the event in this and future years.

Your Name (please print): \_\_\_\_\_

Business Name (please print): \_\_\_\_\_

Signed and agreed to: \_\_\_\_\_ Date: \_\_\_/\_\_\_/2021

**Please return by mail or email this completed document on or before June 15, 2021 to:**

Soldier Hollow Nordic Center  
c/o Soldier Hollow Classic – Judy Klautt  
PO Box 2002  
Midway, UT 84049  
[jklautt@uolf.org](mailto:jklautt@uolf.org)

THANK YOU!

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**F&B VENDOR INFORMATION – ALL ITEMS MUST BE FILLED OUT IN FULL OR APPLICATION WILL BE RETURNED**

Name of Vendor: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Utah Tax ID, EIN, or Social Security: \_\_\_\_\_ (required by the State of Utah)

Vehicle 1 model/color: \_\_\_\_\_ License plate: \_\_\_\_\_

Vehicle 2 model/color: \_\_\_\_\_ License plate: \_\_\_\_\_

_____ <u>One</u> Setup fee @ \$150.00 (due from all F&B vendors)	\$ 150.00
_____ Hard Sided 10' x 10' Kiosk fee each @ \$100.00	\$ _____
_____ # of connections for Light use power @ \$10.00 each	\$ _____
_____ # of 110 / 20 amp circuit @ \$30.00 each (per description provided in item 12)	\$ _____
_____ # of 220 / 50 amp circuit @ \$60.00 each ("")	\$ _____
_____ # of 55 Gallon Water Barrels or Cement Blocks @ \$20 per item (final pricing TBD) 4 for 10x10, 6 for 20x10 required	\$ _____
_____ # of 8' banquet table rental @\$10.00 each (final pricing TBD)	\$ _____
_____ # of Folding chair rental @\$2.00 each (final pricing TBD)	\$ _____

\_\_\_\_\_ Event Camping Fee in Wasatch Mountain State Park Group Pavilion only \$ 60.00  
 Limited Availability with pre-registration and confirmation only (subject to change based on State Park Construction plans).  
 Tent or camper or rv camping, no hookups available this year.  
 Wed. 3pm check-in through Tue. 11am check-out only. No nightly rate or checkin available.  
 NO EARLY CHECKIN OR LATE CHECKOUT.  
 All camping is restricted to the State Park Group Pavilion area only.  
 No camping or parking inside the venue or by your vending area.

TOTAL DUE when invoiced: \$ \_\_\_\_\_

**Payment and Cancellation Information**

- Please do not pay at the time the application is submitted.
- An initial invoice will be emailed to all accepted vendor applications.
- Payment for the initial invoice is due on or before June 30, 2021
- Final invoice will be generated post event by September 15 and is due on or before September 24, 2021.
- Cancellations made from June 16 through August 15 will be subject to a 40% cancellation fee. Cancellations made after August 15 forfeit all fees paid.
- Acceptable Forms of Payment: Credit Card (payment by phone), Personal or Business Check
- Please call (435.654.2002 during normal business hours M-F, 9a – 4p and speak with Guest Services) or Mail Payment to: Soldier Hollow Classic, c/o SHNC Judy Klautt, PO Box 2002, Midway, UT 84049

For questions, please email [ijklautt@uolf.org](mailto:ijklautt@uolf.org). Thank you!



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**EVENT REFERRAL AND REBATE FORM**

Thank you for sharing the good word and inviting quality vendors to this event.

The components for your rebate are simple!

1. Fill out this form with your name and mailing address.
2. List the new Vendor that you invited on this form.
3. They must list you as having invited them on their application.
4. Mail or email [jklautt@uolf.org](mailto:jklautt@uolf.org) , Soldier Hollow Classic Vendor Referrals, c/o SHNC Judy Klautt, PO Box 2002, Midway, UT 84049
5. For vendors, you will receive a rebate for \$50 for each new vendor that attends the Event.
6. Rebates will be paid only if the following conditions are met:
  - a) The invited vendor must be new or an accepted return vendor to the Event (neither the business or the person has been here as a vendor since 2016)
  - b) Both the invited vendor and the vendor applying for a rebate participated as vendors at this year's event, paid all vendor fees due and followed the vendor rules and policies listed, and signed their vendor application

Your Name: \_\_\_\_\_

Your Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

New Vendors invited that will be coming. Please provide contact name, business name, email and phone number.  
Thank you!

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_